

Shrewley Parish Council

CLERK: MRS E CHOUDRY
CROSSWAYS, SHREWLEY COMMON
NR WARWICK
CV35 7AU

Dear Councillor

You are duly summoned/required to attend the ORDINARY MEETING of SHREWLEY PARISH COUNCIL which will be held on MONDAY 4th SEPTEMBER 2023 at Shrewley Village Hall, AT 7 PM

Signed...*E Choudry*.....

Clerk to the Council

Dated this 29th August 2023

AGENDA

42/23 APOLOGIES – Cllr S Underwood.

43/23 PARISH COUNCIL VACANCY

44/23 DECLARATION OF INTERESTS

- a. Register of Interests: Councillors are reminded of the need to update their register of interests.
- b. to declare any personal interests in items on the agenda and their nature
- c. to declare any pecuniary interests in items on the agenda and their nature (Councillors with pecuniary interests must leave the room for the relevant items).

45/23 MINUTES OF PREVIOUS MEETING:- Parish Council Meeting – Monday 3rd July 2023.

46/23 MATTERS ARISING FROM THE MINUTES (not covered elsewhere on the agenda)

47/23 PUBLIC OPEN FORUM

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself

48/23 PLANNING

W/23/1113 The White House, Five Ways Road, Shrewley, Warwick, CV35 7HT

49/23 WCC REPORT – C Cllr Jan Matecki

50/23 WDC REPORT – WDC Cllr Richard Hales, Kyn Aizlewood, David Armstrong

51/23 OTHER PARISH BUSINESS

- Community Emergency Plan
- Climate Action Plan
- Shrewley Common village green maintenance contract (bench maintenance)
- Common land Shaws Lane
- Ultra-fast full fibre broadband
- South West Warwickshire Local Plan (SWLP)
- WDC Home Energy Help
- WDC Trees for Our Future project

52/23 ONGOING ACTION ITEMS

- Shrewley website update/ Statutory publication of documents on website

53/23 HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR

- WCC Fault Reporting System: Register to track and report highway problems
- Highway fault reports
 - Faulty VAS
 - Broken cross-roads sign Five Ways Road/Stoney Lane
 - Drain opposite shop, Shrewley Common
 - Reported smell from drain in Mill Lane, Little Shrewley
 - Blocked drains Little Shrewley
 - Vegetation obscuring Shrewley Common south entrance sign
- Footpath fault report
 - Broken waymark post Mill Lane, Little Shrewley
 - Broken stile south of railway bridge
- Towpath maintenance east end Shrewley Tunnel

54/23 CORRESPONDENCE – Comments, questions, actions in connection with July and August correspondence which has been previously circulated.

55/23 VILLAGE HALL UPDATE**56/23 MEETINGS ATTENDED BY COUNCILLORS****57/23 ANNUAL GOVERNANCE**

- 57.1 Review of Equal Opportunity Policy
- 57.2 Review of Working Alone Policy and Procedure

58/23 FINANCE

- 58.1 Quarterly accounting checks to 31st July 2023.
- 58.2 Bank Reconciliation as at 31st August 2023. Page 4.
- 58.3 Budget to date as at 31st August 2023. Page 5.
- 58.4 Permission for items listed below to be paid to be agreed:

Cheque/ BACS	Payee	Amount £
BACS	Clerk August Salary(Net),Postage £0	279.05
BACS	HMRC August Income tax	69.70
BACS	Clerk September Salary, Mileage £0, Postage £0	279.05
BACS	HMRC September Income Tax	69.70
BACS	Kaspersky Internet Security – Clerk reimbursement	39.99
BACS	WALC Subscription – VAT not paid in error	49.00
BACS	Gardening Maintenance James Ltd Inv 4197	35.00
BACS	Gardening Maintenance James Ltd Inv 4235	35.00
BACS	Gardening Maintenance James Ltd Inv 4319	35.00
BACS	Gardening Maintenance James Ltd Inv 4449	35.00
	Total	926.49

Councillors are reminded of their duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat, and other best practice when making decisions at the meeting

Next meeting:- Monday 6th November 2023 at 7pm.

2024 Dates:-

Monday January 8th

Monday March 4th

Monday March 25th – Annual Assembly 7pm

Tuesday May 7th – Annual Parish Meeting

Monday July 1st

Monday September 2nd

Monday November 11th

Shrewley Parish Council

Bank Reconciliation as at 31st August 2023

		£
Cash Book Balance b/f		9,716.29
Receipts		
First half precept 28.4.23	3,586.00	
Shaw Lane Rent 26.6.23	52.00	
WDC Kings Coronation Grant	1,250.00	
HMRC VAT Reclaim		
Second Half Precept		
Total Income		14,604.29
May payments	3,301.98	
July payments	1,031.71	
Sept payments		
Nov Payments		
Jan Payments		
March Payments		
Total Payments		4,333.69
A TOTAL CASH BOOK BALANCE		10,270.60
Balance as at 31 st August 2023		4,770.60
Reserve Account as at 31 st August 2023		5,500.00
B TOTAL BANK BALANCE		10,270.60

SHREWLEY BUDGET 2023-2024

	BUDGET	TOTAL EXPENDITURE	BALANCE	VARIANCE ANALYSIS - OVER £100 OR 15%	EXPLANATION
	2023/24	as at 31/8/23	as at 31/8/23		
Salary	4185.00	1395.00	2790.00	NO	
Expenses	285.00	35.38	249.62	NO	
Website	145.00	167.51	-22.51	NO	
WALC	328.00	298.00	30.00	NO	
Digital Mapping Online	76.80	76.80	0.00	NO	
CPRE	36.00		36.00	NO	
Insurance	264.00	241.00	23.00	NO	
Grant Kings Coronation	0.00	400.00	-400.00	YES	Grant agreed after budget setting
Ferncumbe YC	100.00		100.00	NO	
Hatton PCC	0.00		0.00	NO	
British Legion	30.00		30.00	NO	
Hire of VH	137.15	160.00	-22.85	NO	
Purchases	0.00		0.00	NO	
Upkeep, incl phonebox maintenance	0.00		0.00	NO	
Training (net of bursary)	150.00		150.00	NO	
Internal Audit	100.00	100.00	0.00	NO	
Election Costs	0.00		0.00	NO	
Information Commissioners Office	35.00		35.00	NO	
Ferncumbe News March edition	300.00			NO	Paid in 2022/23
Shrewley Common crossroads grounds maintenance	1000.00	210.00	340.00	NO	£450 paid 2022/23
Totals	7171.95	3083.69	4088.26		
VAT to be reclaimed					
Notes					
Reserves at 31.8.2023 were £5,500.00					